

## **Eagles Nest Fire Department Job Description Emergency Medical Responder**



General responsibilities shall be to perform as directed, and to do responsible work in Emergency Medical Services as required.

### **Typical duties:**

1. Performs patient assessment.
2. Takes vitals – blood pressures, pulse, respirations, etc.
3. Applies splints.
4. Applies bandages and dressings.
5. Performs CPR.
6. Administers Oxygen.
7. Attends fire department monthly meetings.
8. Performs other duties as required.

### **Minimum requirements are as follows:**

1. Must be accepted by the Board of Supervisors.
2. Must have and maintain Minnesota EMSRB certification in one of the following;
  - a. First Responder
  - b. EMT
  - c. Paramedic
3. Current AHA Health Care Provider Certification.
4. Must attend 30% of all EMS calls received per year.
5. Must attend 50% of fire department training.
6. Must possess a valid Minnesota driver's license.
7. Must pass the following Federal Emergency Management Administration (FEMA) Independent study courses
  - a. IS 700 Introduction to the National Incident Management System
  - b. IS 100 Introduction to Incident Command
8. Must complete a biennial physical examination as specified by the department.
9. Must pass a criminal background check and drivers license background check.

### **Requirements of work:**

1. Possess a math aptitude.
2. Able to read and understand fire department information including but not limited to training material, policies, personnel rules, and Standard Operating Guidelines.
3. Able to write legibly to complete training and testing materials.
4. Skill in the operation and use of emergency medical equipment.
5. Provide medical care.
6. Write incident reports on paper and online computer software.

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Revision History