

MINUTES
EAGLES NEST TOWNSHIP
BOARD OF SUPERVISORS
BOARD OF AUDIT
February 19, 2019

Call to Order

Sup Floyd called the meeting to order at 8:38PM

Attendance; Sup. Larry Anderson, Sup Richard Floyd, Sup Andrew Urban, Sup DeAnn Schatz Treasurer Jim Sutherland, Clerk Deb Siverhus Deputy Treasurer Mary Beth Monte, Absent from the meeting was Sup Skip Carlson

The Pledge of Allegiance was recited.

Unless otherwise stated all motions carried unanimously.

Agenda Approval

Sup Urban moved, seconded by Sup Anderson the agenda. Motion carried.

Audit Procedures:

- Randomly select a claim or receipt
- Inspect the bank statement supporting the claim
- Inspect the Clerk's ledger book for that claim
- Inspect the Treasurer's ledger book for that claim
- Repeat with additional randomly selected claims

Above procedures were completed by all Supervisors in attendance each signed the official record book.

Adjournment; Sup Anderson motioned seconded by Sup Urban to adjourn at 8:50 PM

Respectfully Submitted,

Deb Siverhus, Clerk