

MINUTES
EAGLES NEST TOWNSHIP
BOARD OF SUPERVISORS
BOARD OF AUDIT
February 23, 20116

Call to Order

Sup Floyd called the meeting to order at 7:00 p.m.

Attendance; Sup. Larry Anderson, Sup Skip Carlson, Sup Richard Floyd, Sup DeAnn Schatz, Sup Andrew Urban, Treasurer Beverly Johnson, Clerk Deb Siverhus.

The Pledge of Allegiance was recited.

Unless otherwise stated all motions carried unanimously.

Agenda Approval

Sup Anderson moved, seconded by Sup Carlson to approve the agenda. Motion carried.

Audit Procedures:

- Randomly select a claim or receipt
- Inspect the bank statement supporting the claim
- Inspect the Clerk's ledger book for that claim
- Inspect the Treasurer's ledger book for that claim
- Repeat with additional randomly selected claims

Above procedures were completed by all Supervisors in attendance each signed the official record book.

Adjournment; Sup Floyd motioned seconded by Sup Anderson to adjourn at 7:50 PM

Respectfully Submitted,

Deb Siverhus, Clerk